



Koneru Lakshmaiah Education Foundation

(Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A' Grade University ♦ Approved by AICTE ♦ ISO 9001-2015 Certified

Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 -2577715, Fax: +91-866-2577717.

CHECKLIST FOR RECOMMENDING TO OPEN-TALK

- Y Admission Proceedings copy highlighting the date of admission
- Y Pre-Ph.D Marks List (Minimum of 1 year to be completed before applying for Pre-Talk)
- Y No dues statement from R&D office.
- Y ERP Data Entry Completion Screenshot Proof
- Y Annexure - O's of all reviews (Recent review must be within past 6 months is mandatory)
- Y Scopus indexed publication proofs (first page only).
- Y Screenshot of all publications in www.scopus.com highlighting Koneru Lakshmaiah Education Foundation affiliation, Scholar and supervisor names.
- Y **ANNEXURE-O2 (Recommendation to Open-Talk)** forwarded by DC members, RPAC Chairman and BOS Chairman
- Y PPT in the Prescribed Format—Approval Proof
- Y Rough Draft of Synopsis verified by all DC members.
- Y DC members List indicating Designation, Email-ID & Mobile number
- Y Conference Participation/ Paper presented certificate
- Y SSC Mark list and PG OD

CHECKLIST FOR RECOMMENDING TO PRE-TALK (for humanities till 13th Batch)

- Y Admission Proceedings copy highlighting the date of admission
- Y Pre-Ph.D Marks List (Minimum of 1 year to be completed before applying for Pre-Talk)
- Y No dues statement from R&D office
- Y ERP Data Entry Completion Screenshot Proof
- Y Annexure - O's of all reviews (Recent review must be within past 6 months is mandatory)
- Y Google scholar(for humanities)
- Y Screenshot of all publications in Google scholar (for humanities) highlighting K L affiliation, Scholar and supervisor names.
- Y **ANNEXURE-O2 (Recommendation to Open-Talk)** forwarded by DC members, RPAC Chairman and BOS Chairman
- Y PPT in the Prescribed Format—Approval Proof
- Y Rough Draft of Synopsis verified by all DC members.
- Y DC members List indicating Designation, Email-ID & Mobile number
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ANNEXURE-O2

Recommendation to Open-Talk

To,
The Dean R&D,
K L E F,
Green fields, Vaddeswaram,
Guntur District - 522502.

We have conducted_____no. of reviews on the progress of the research pursued by Mr/Ms/Mrs._____ bearing Regd.No. _____ in the department of _____on_____.

Mention the dates of reviews attended: _____

Title of Research Work:

The Candidate has fulfilled the earlier comments/suggestions given by the doctoral committee. YES/NO

The candidate has published_____no. of Scopus publications and_____no. of SCI publications as per the regulations and norms of K L E F. The candidate has cleared Pre-Ph.D exam on _____. The draft of Synopsis is thoroughly verified by the committee and has given remarks to the scholar.

Therefore it is recommended that the candidate may appear for Open-Talk on a scheduled date proposed by Academic research Division.

Signatures:

Chairman (DRC)

Name:

Date:

Supervisor/Convener (DRC)

Name:

Date:

Member (DRC)

Name:

Date:

Member (DRC)

Name:

Date:

Forwarded by:

RPAC Chairman

BOS Chairman



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| | |
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| Scholar NAME E-MAIL ID Phone no | |
| Supervisor Name E-mail Phone no: | |
| External Supervisor NAME E-MAIL ID | |
| DC-1 | |
| NAME | |
| DESIGNATION | |
| EMAIL ID | |
| DC-2 | |
| NAME | |
| DESIGNATION | |
| EMAIL ID | |
| DC-CHAIRMAN | |
| NAME | |
| DESIGNATION | |
| EMAIL ID | |
| RPAC | |
| NAME | |
| DESIGNATION | |
| EMAIL ID | |
| BOS | |
| NAME | |
| DESIGNATION | |
| EMAIL ID | |

Sent Soft copy to : academicresearch@kluniversity.in